



### Request for SPEC and TAPE Fees Waiver

All students for whom English is not a first language and who have first-time appointments as graduate assistants (TAs and graders) are required to be tested to assess their effectiveness in speaking English before they are assigned assistantship responsibilities.

The SPEC (Spoken Proficiency of English for the Classroom) test is used to assess these students' oral language and listening skills. Students who do not achieve the required passing score (A or B) on the SPEC can retest only if:

- they take one of the required TAPE classes, in which they will be automatically retested at the end of the class, **OR**
- they wait an entire year (students may only do this once).

→ The college will not approve any teaching assistantship for second-year graduate assistants who have not attained an A or B on the SPEC.

Please check the box and sign below. Return this form to Margie Ebert in 241 Schaeffer Hall.

I understand that if I fail to pass my initial SPEC test with an A or B, I may be responsible for the cost of TAPE classes required for subsequent retesting.

- Students who are supported by the Department of Statistics and Actuarial Science will not be charged for the first-time enrollment in any TAPE class. They will, however, be charged for any subsequent enrollment in any TAPE class required to pass the SPEC test.
- Unsupported students will be charged for each enrollment in any TAPE class required to pass the SPEC test.

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*HawkID*

\_\_\_\_\_  
*University ID#*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

*In office use only –*

*Requested testing session (check only one):*    *January*    *March/April*    *August*    *October/November*