22S:8  STATISTICS FOR BUSINESS  Fall 2013

INSTRUCTOR:  Prof. Russo  205 SH, 335-0817  rp-russo@uiowa.edu
OFFICE HOURS:  by appointment, for students with good attendance.

HW:  you'll work in teams of 4.  assignments & due dates will be posted on ICON content.


COVERAGE:  chapters 1, 2 (excluding 2.5), 3 (much of it will be assigned to read), 4, 5, 6, 7 (excluding 7.3), 8, & extra topic(s) if time permits.

LECTURES & WORKSHEETS:  please do not arrive late/leave early, or engage in distracting activities (conversing, web-surfing, facebooking, reading a newspaper...).  Missing one night class is equivalent to missing 3 day-classes.  It's not necessary to bring your book.  Calculators & tables (normal & t-tables) should be brought to class.  There will be a 15 minute break at the half-way point of each lecture.  We’ll make extensive use of worksheets (print & bring to class as needed), available on my website.

ONLINE LESSONS:  ICON content contains lessons that I will assign for you to watch.

CONFLICTS:  You should NOT miss my class because you have a Wednesday night exam in another course.  University policy requires your other professor to arrange an alternative test time for you. Please inform her/him immediately & let me know of any problems.

EXAMS & GRADING:  there will be two 90 minute midterms (at the 1/3 & 2/3 points in the semester) & a 2-hour cumulative final exam during Finals Week.  If you leave an exam early, you risk missing a clarification, hint or correction.  When you leave an exam, put directly into my hands the question paper, bubble sheet & scrap paper, then wait for my “ok.”  Students should not talk to each other during exams. Single-purpose calculators only (no smart devices) are to be used on exams.  No calculator sharing.

Course grade will be based on the formula:

Final% = (.10)HW% + (.10)attend% + (.20)minMidt% + (.30)maxMidt% + (.30)Final%

As rough guide:  90-100% = A,  80-90% = B,  70-80% = C,  55-70% = D

MAKE-UPS:  will be given only under rare circumstances.  Please let me know of any problem as soon as possible in advance of the exam.

TUTORIAL LAB & tutors:  http://www.stat.uiowa.edu/resources/tutoring

POLICIES:  course policies are governed by the College of Liberal Arts and Sciences.  Go to  http://clas.uiowa.edu/students/handbook

Student disabilities:  I would like to hear from anyone who has a disability which may require some modification of seating, testing, or other class requirements so that appropriate arrangements may be made.  Please see me after class or during office hours.

Dept. Stat & Act Sci, 241 SH, 335-0712.  Prof. Tierney (luke-tierney@uiowa.edu)
Administrative Home

The College of Liberal Arts and Sciences is the administrative home of this course and governs matters such as the add/drop deadlines, the second-grade-only option, and other related issues. Different colleges may have different policies. Questions may be addressed to 120 Schaeffer Hall, or see the CLAS Academic Policies Handbook at http://clas.uiowa.edu/students/handbook.

Electronic Communication

University policy specifies that students are responsible for all official correspondences sent to their University of Iowa e-mail address (@uiowa.edu). Faculty and students should use this account for correspondences (Operations Manual, III.15.2, k.11).

Accommodations for Disabilities

A student seeking academic accommodations should first register with Student Disability Services and then meet privately with the course instructor to make particular arrangements. See www.uiowa.edu/~sds/ for more information.

Academic Honesty

All CLAS students or students taking classes offered by CLAS have, in essence, agreed to the College's Code of Academic Honesty: "I pledge to do my own academic work and to excel to the best of my abilities, upholding the IOWA Challenge. I promise not to lie about my academic work, to cheat, or to steal the words or ideas of others; nor will I help fellow students to violate the Code of Academic Honesty." Any student committing academic misconduct is reported to the College and placed on disciplinary probation or may be suspended or expelled (CLAS Academic Policies Handbook).

CLAS Final Examination Policies

The final examination schedule for each class is announced by the Registrar generally by the tenth day of classes. Final exams are offered only during the official final examination period. No exams of any kind are allowed during the last week of classes. All students should plan on being at the UI through the final examination period. Once the Registrar has announced the date, time, and location of each final exam, the complete schedule will be published on the Registrar's web site and will be shared with instructors and students. It is the student's responsibility to know the date, time, and place of a final exam.
Making a Suggestion or a Complaint

Students with a suggestion or complaint should first visit with the instructor (and the course supervisor), and then with the departmental DEO. Complaints must be made within six months of the incident (CLAS Academic Policies Handbook).

Understanding Sexual Harassment

Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI Comprehensive Guide on Sexual Harassment for assistance, definitions, and the full University policy.

Reacting Safely to Severe Weather

In severe weather, class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Department of Public Safety website.