**22S:8  STATISTICS FOR BUSINESS**

**INSTRUCTOR:** Prof. Russo  205 SH, 335-0817  rrusso@stat.uiowa.edu  

*the best way to reach me is via email*

**OFFICE HOURS:** by appointment, for students with good attendance

**HW:** you will work in teams of 4 students each. I’ll email you the assignments.


**My WEBSITE:** from [http://www.stat.uiowa.edu/~rrusso/](http://www.stat.uiowa.edu/~rrusso/) open the courses link

**LECTURES & WORKSHEETS:** please do not arrive late or leave early. Missing a single night class is equivalent to missing 3 day-classes. It is not necessary to bring your book. There will be a 15 minute break at the half-way point of each lecture. We will make extensive use of worksheets (print out & bring to class as needed). These are available on the course website.

**CONFLICTS:** You should **NOT** miss my class because you have a Wednesday night exam in another course. University policy requires your other professor to arrange an alternative test time for you. Please inform her/him immediately & let me know of any problems.

**COVERAGE:** chapters 1, 2 (excluding 2.5), 3 (much of it will be assigned to read), 4, 5, 6, 7 (excluding 7.3), 8, & extra topic(s) if time permits.

**EXAMS/GRADING:** there will be two 90 minute midterms (at the 1/3 & 2/3 points in the course) & a 2-hour cumulative final exam during Finals Week. If you leave an exam early, you risk missing a clarification, hint or correction. Before leaving, put directly into my hands the question paper, bubble sheet & scrap paper, then wait for my “ok.” The course grade will be based on the formula

\[
Final\% = 0.10 \times HW/attendance\% + 0.25 \times Midt1\% + 0.25 \times Midt2\% + 0.40 \times FinalExam\% 
\]

As rough guide: 90-100% = A, 80-90% = B, 70-80% = C, 55-70% = D

**MAKE-UPS:** will be given only under rare circumstances. Please let me know of any problem as soon as possible in advance of the exam.

**INDEPENDENT TUTORS:** [http://www.stat.uiowa.edu/courses/tutors.html](http://www.stat.uiowa.edu/courses/tutors.html)  (if you prefer to pay for what you can get for free at the Tutorial Lab)

**TUTORIAL LAB:** [http://www.stat.uiowa.edu/courses/tutorial-lab.html](http://www.stat.uiowa.edu/courses/tutorial-lab.html)

**POLICIES:** course policies are governed by the College of Liberal Arts and Sciences.

**Student disabilities:** I would like to hear from anyone who has a disability which may require some modification of seating, testing, or other class requirements so that appropriate arrangements may be made. Please see me after class or during office hours.

Dept. Stat & Act Sci, 241 SH, 335-0712.  Prof. Tierney ([luketierney@uiowa.edu](mailto:luketierney@uiowa.edu))
Administrative Home
The College of Liberal Arts and Sciences is the administrative home of this course and governs matters such as the add/drop deadlines, the second-grade-only option, and other related issues. Different colleges may have different policies. Questions may be addressed to 120 Schaeffer Hall, or see the CLAS Academic Policies Handbook.

Electronic Communication
University policy specifies that students are responsible for all official correspondences sent to their University of Iowa e-mail address (@uiowa.edu). Faculty and students should use this account for correspondences. (Operations Manual, III.15.2. Scroll down to k.11.)

Accommodations for Disabilities
A student seeking academic accommodations should first register with Student Disability Services and then meet privately with the course instructor to make particular arrangements. See www.uiowa.edu/~sds/ for more information.

Academic Honesty
All CLAS students have, in essence, agreed to the College's Code of Academic Honesty: "I pledge to do my own academic work and to excel to the best of my abilities, upholding the IOWA Challenge. I promise not to lie about my academic work, to cheat, or to steal the words or ideas of others; nor will I help fellow students to violate the Code of Academic Honesty." Any student committing academic misconduct is reported to the College and placed on disciplinary probation or may be suspended or expelled (CLAS Academic Policies Handbook).

CLAS Final Examination Policies
The date and time of every final examination is announced during the fifth week of the semester; each CLAS student will receive an email from the Registrar stating the dates and times of the student's final exams. Final exams are offered only during the official final examination period. No exams of any kind are allowed during the last week of classes. All students should plan on being at the UI through the final examination period.

Making a Suggestion or a Complaint
Students with a suggestion or complaint should first visit with the instructor (and the course supervisor), and then with the departmental DEO. Complaints must be made within six months of the incident (CLAS Academic Policies Handbook).

Understanding Sexual Harassment
Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI Comprehensive Guide on Sexual Harassment for assistance, definitions, and the full University policy.

Reacting Safely to Severe Weather
In severe weather, class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Public Safety website.