22S:8  STATISTICS FOR BUSINESS  spring 2014

INSTRUCTOR:  Prof. Russo  205 SH, 335-0817  rp-russo@uiowa.edu

OFFICE HOURS:  by appointment, for students with strong attendance

HW:  you will work in teams of 4 students each.  Assignments to be posted to ICONtent


LECTURES & WORKSHEETS:  please do not arrive late/leave early.  Missing a single night class is equivalent to missing 3 day-classes.  It is not necessary to bring your book.  There will be a 15 minute break at the half-way point of each lecture.  We will make extensive use of worksheets (print out & bring to class as needed).  These are available on ICONtent.

VIDEOS:  I’ve posted to ICONtent a series of videos covering the entire course.  You need the latest version of Adobe flash player to view them.  I’ll ask you to watch specific videos in preparation for each class meeting.

CONFLICTS:  you should NOT miss my class to take a Wednesday night exam in another course.  Under university regulations, your other professor is obliged to arrange a make-up exam for you.  Please inform her/him immediately & let me know of any problems.

COVERAGE:  chapters 1, 2 (excluding 2.5), 3 (much of it will be assigned to read), 4, 5 (excluding 5.3), 6, 7 (excluding 7.3), 8, & extra topic(s) if time permits.

EXAMS & GRADING:  there will be two 2-hour midterm exams (at the 1/3 & 2/3 points in the course) & a 2-hour cumulative final exam (the university has not yet announced the date).  If you leave an exam early, you risk missing a clarification, hint or correction.  No talking during exams/quizzes.  Only single-purpose calculators are allowed.  All materials (question paper, bubble sheet, scrap) must be placed by you directly into my hands.  The course grade will be based on the formula

Final% = .1(HW%) + .1(attend%) + .2(lower midt%) + .3(higher midt%) + .3(final exam%)

As rough guide:  90-100% = A,  80-90% = B,  70-80% = C,  55-70% = D

MAKE-UPS:  will be given in rare circumstances.  Please let me know of any problem as soon as possible in advance of the exam.

TUTORIAL LAB & INDEPENDENT TUTORS:  for a list of independent tutors & the location/schedule of the tutorial lab, go to  http://www.stat.uiowa.edu/resources/tutoring

POLICIES:  course policies are governed by the College of Liberal Arts and Sciences.  See  http://clas.uiowa.edu/faculty/teaching-policies-resources-syllabus-insert

Student disabilities:  I would like to hear from anyone who has a disability which may require some modification of seating, testing, or other class requirements so that appropriate arrangements may be made.  Please see me after class or during office hours.

Dept. Stat & Act Sci, 241 SH, 335-0712.  Prof.  Tierney (luke-tierney@uiowa.edu)
Teaching Policies & Resources — Syllabus Insert

Administrative Home

The College of Liberal Arts and Sciences is the administrative home of this course and governs matters such as the add/drop deadlines, the second-grade-only option, and other related issues. Different colleges may have different policies. Questions may be addressed to 120 Schaeffer Hall, or see the CLAS Academic Policies Handbook at http://clas.uiowa.edu/students/handbook.

Electronic Communication

University policy specifies that students are responsible for all official correspondences sent to their University of Iowa e-mail address (@uiowa.edu). Faculty and students should use this account for correspondences (Operations Manual, III.15.2, k.11).

Accommodations for Disabilities

A student seeking academic accommodations should first register with Student Disability Services and then meet privately with the course instructor to make particular arrangements. See www.uiowa.edu/~sds/ for more information.

Academic Honesty

All CLAS students or students taking classes offered by CLAS have, in essence, agreed to the College's Code of Academic Honesty: "I pledge to do my own academic work and to excel to the best of my abilities, upholding the IOWA Challenge. I promise not to lie about my academic work, to cheat, or to steal the words or ideas of others; nor will I help fellow students to violate the Code of Academic Honesty." Any student committing academic misconduct is reported to the College and placed on disciplinary probation or may be suspended or expelled (CLAS Academic Policies Handbook).

CLAS Final Examination Policies

The final examination schedule for each class is announced by the Registrar generally by the fifth week of classes. Final exams are offered only during the official final examination period. No exams of any kind are allowed during the last week of classes. All students should plan on being at the UI through the final examination period. Once the Registrar has announced the date, time, and location of each final exam, the complete schedule will be published on the Registrar's web site and will be shared with instructors and students. It is the student's responsibility to know the date, time, and place of a final exam.
Making a Suggestion or a Complaint

Students with a suggestion or complaint should first visit with the instructor (and the course supervisor), and then with the departmental DEO. Complaints must be made within six months of the incident (CLAS Academic Policies Handbook).

Understanding Sexual Harassment

Sexual harassment subverts the mission of the University and threatens the well-being of students, faculty, and staff. All members of the UI community have a responsibility to uphold this mission and to contribute to a safe environment that enhances learning. Incidents of sexual harassment should be reported immediately. See the UI Comprehensive Guide on Sexual Harassment for assistance, definitions, and the full University policy.

Reacting Safely to Severe Weather

In severe weather, class members should seek appropriate shelter immediately, leaving the classroom if necessary. The class will continue if possible when the event is over. For more information on Hawk Alert and the siren warning system, visit the Department of Public Safety website.